

Date Posted: February 20, 2013

Position Title: PERB Chief Regional Mediator, Brooklyn Office

Description:

The New York State Public Employment Relations Board (PERB) seeks a Chief Regional Mediator for our Brooklyn, New York Office to meet the agency's mission of providing conciliation and adjudicatory labor relations services under the Public Employees' Fair Employment Act (commonly referred to as the Taylor Law) and the New York State Employment Relations Act.

The Chief Regional Mediator performs three distinct roles:

- **Administrator:** Plans and coordinates the work of the Brooklyn Regional Office, in consultation with PERB's Program Directors. Supervises staff mediators and trial examiners; ensures orderly operation of the Regional Office.
- **Mediator and Conciliator:** Serves with extraordinary distinction as mediator on a significant number of important cases, particularly those impasse situations which are the most complex and delicate in nature.

The incumbent serves in strike situations and is responsible to the Director of Conciliation with respect to the agency's methodology for resolving the dispute. The incumbent serves similarly when disputes are handled by per diem panel or staff members; i.e., advises and suggests tactics and otherwise assists the neutral in deciding how best to bring about resolution of the dispute.

The incumbent engages in numerous meetings prior to negotiations between particular parties to help set the tone for the actual negotiations; in the profession this type of activity is referred to as "preventive mediation". This activity is year round and accounts for numerous settlements of issues before such issues are formally presented in negotiations.

- **Trial Examiner (Administrative Law Judge):** Under the general direction of the Director, the incumbent performs appropriate duties consistent with the mission of the Public Employment Practices and Representation Office of the Board. A substantial amount of time is spent in the preparation for and conduct of pre-hearing conferences, assisting the parties to reach an agreement, and in the conduct of hearings if resolution is not possible. The incumbent engages in legal research and prepares correspondence and other writings in response to inquiries received from PERB's constituents as well as appearing before clientele groups. The attorney prepares a decision in representation matters and in improper practice/unfair labor practice cases, which contain a statement of the issue and relevant facts together with a discussion and analysis of appropriate precedent, and becomes binding on the parties if it is not appealed to the PERB Board.

Minimum Qualifications: Admission to the New York State Bar **and** six years of substantial experience in the field of collective bargaining and labor relations, including but not limited to experience as the primary participant in collective negotiations, mediation, arbitration, or representation of management or labor in the settlement of grievances or disputes over terms and conditions of employment, or as a hearing officer.

Title Information: This Managerial Confidential N/S (Non-Statutory - Exempt) position historically has been Salary Grade Equated to an M-4.

How to Apply: please email a cover letter to Chairperson Jerome Lefkowitz with a resume and a list of three references including one management representative and one labor representative to perbinfo@perb.ny.gov with the subject line "Application for Chief Regional Mediator" followed by your name. Applications received **on or before March 25, 2013** will be considered. PERB is an equal opportunity employer and does not discriminate on the basis of race, age, ethnicity, disability, sexual orientation, gender, military status, religion or any other protected category.