

**NEW YORK STATE BAR ASSOCIATION
BYLAWS OF THE YOUNG LAWYERS SECTION
(AMENDED June 24, 2005)**

**ARTICLE I
Name and Objectives**

Section 1. NAME. This Section shall be known as the Young Lawyers Section of the New York State Bar Association.

Section 2. OBJECTIVES. The vision of the Young Lawyers Section is to serve as a bridge to professional life in the New York State Bar Association for new lawyers. The Section mission is to effectively meet the unique needs of new lawyers. The Section goals are to provide educational, career and leadership development, and networking opportunities to meet the unique needs of new lawyers, as well as to enhance communication between new lawyers and the New York State Bar Association, and to increase new lawyers' participation in the Section, particularly among women and minorities.

**ARTICLE II
Membership**

Section 1. MEMBERSHIP GENERALLY. Any member of the Association who has been admitted to the practice of law less than (10) ten years regardless of age, or who has not reached the age of thirty-seven (37) years at the beginning of the applicable calendar year, whichever event shall have occurred later, shall be eligible for membership in this Section and shall be enrolled as a member of this Section upon application to the Secretary of this Section and payment of such annual dues as shall be determined by the Executive Committee of this Section, subject to the approval of the Finance Committee of the Association.

Section 2. PAST CHAIRPERSONS. Any language to the contrary in Article II, Section 1 above notwithstanding, all past Chairpersons of this Section, by virtue of their having served in such office and gained experience valuable to this Section, shall be eligible for membership in this Section for a period of up to two (2) years immediately following the expiration of their last term in such office if the effect would be to extend membership eligibility of such past Chairpersons beyond the time periods set forth in Article II, Section 1. All past Chairpersons may also continue their participation in the Section as an honorary member pursuant to Article V, Section 3.

**ARTICLE III
Meetings**

Section 1. ANNUAL MEETING. The Annual Meeting of this Section shall be held during the week in which the Annual Meeting of the Association is held. The exact time and place of the meeting shall be designated by the Executive Committee of this Section.

Section 2. OTHER MEETINGS. Other meetings of this Section may be held from time to time during the interim between Annual Meetings of this Section. The exact times and places of such meetings shall be as designated by the Executive Committee or the Chairperson of this Section.

Section 3. NOTICE. Notice of each meeting of this Section shall be mailed to each member of this Section by the Chairperson or the Secretary (With the approval of the Chairperson) of this Section at least ten (10) days prior to the date of such meeting.

Section 4. QUORUM. The members of this Section present at any meeting of this Section shall constitute a quorum for the transaction of business at such meeting.

Section 5. BUSINESS AT MEETINGS. The business to be transacted at the Annual Meeting of this Section shall include the election of Officers and Executive Committee members and such other business as may properly be brought before the meeting. The business to be transacted at other meetings of this Section shall include that set forth in the meeting notice and such other business as may properly be brought before the meeting.

Section 6. PROCEDURE. The parliamentary rules of order (Roberts Rules of Order, Revised) shall govern all meetings. Unless making a committee report, no member addressing business of this Section at any meeting thereof shall speak for more than ten (10) minutes at a time.

Section 7. ACTION. Unless otherwise provided in these Bylaws, all binding action at a meeting of this Section shall be a majority vote of the members of this Section present at such meeting.

ARTICLE IV Officers

Section 1. OFFICERS. The Officers of this Section shall be a Chairperson, Chairperson-Elect, Treasurer and Secretary.

Section 2. DUTIES. The duties of the Officers of this Section shall be as follows:

CHAIRPERSON: The Chairperson shall be the Chief Executive Officer of this Section (and, as such, shall be responsible for the day-to-day management and operation thereof), shall preside at all meetings of this Section and its Executive Committee and shall be an ex officio member of all committees of this Section. Except as otherwise provided in these Bylaws, the Chairperson shall appoint the chairpersons of all committees of this Section and shall also make all committee member appointments and recommend a nominee for the Young Lawyer Delegate to the ABA House of Delegates. The Chairperson shall implement such policy directives as may be adopted by the Executive Committee of this Section and may submit to it, from time to time, such recommendations as the Chairperson may deem appropriate in promoting the purposes of this Section. The Chairperson shall also perform such other acts and duties as usually pertain to the office of Chairperson or as may be otherwise prescribed by the Executive Committee of this Section from time to time. The Chairperson shall also represent the Section as a delegate to the NYSBA House of Delegates.

CHAIRPERSON-ELECT: In the absence or disability of the Chairperson, the Chairperson-Elect shall perform the duties of the Chairperson. The Chairperson-Elect shall have responsibility for educational program development for this Section. The Chairperson-Elect shall assist the chairperson in the discharge of the Chairperson's responsibilities. The Chairperson-Elect shall also perform such other acts and duties as may be prescribed by the Chairperson or the Executive Committee of this Section from time to time. The Chairperson-Elect shall also represent the Section as a delegate to the NYSBA House of Delegates. The Chairperson-Elect shall also serve as Chairperson of the Long-Range Planning Committee.

TREASURER: The Treasurer shall be the custodian of the financial records of this Section, shall prepare the annual budget of this Section for approval by its Executive Committee and shall report on the finances of this Section at each meeting of its Executive Committee and such other times as its Chairperson or its Executive Committee or the President of the Association may direct. The Treasurer shall maintain liaison with appropriate fiscal officers of the Association. The Treasurer shall also perform such other acts and duties as may be prescribed by the Chairperson or the Executive Committee of this Section from time to time. The Treasurer will also sit on the Editorial Board of Perspective, the Section newsletter, and serve as Chairperson of the Membership Committee.

SECRETARY: The Secretary shall keep the records and minutes of the proceedings of this Section and of its Executive Committee, keep a roll of the members of this Section, prepare, forward and receive appropriate notices and correspondence of this Section, and collect and maintain such other non-financial records, papers and data of this Section as may be necessary from time to time. The Secretary shall also perform such other duties and acts as may be prescribed by the Chairperson or the Executive Committee of this Section from time to time. The Secretary shall also serve as Chairperson of the Nominating Committee and sit on the Editorial Board of Perspective. The Secretary shall also be responsible for producing a quarterly fax newsletter to be distributed to the membership.

Section 3. ELECTION AND VOTING. The Officers of this Section, except for the Chairperson of this Section, shall be elected by its membership at its Annual Meeting pursuant to the slate of officers presented by the Nominating Committee. Each member of this Section registered and in attendance at its Annual Meeting shall be entitled to vote.

Section 4. TERM. The Officers of this Section shall serve terms of one (1) year, commencing June 1 each year, or thereafter until their successors shall have been duly elected and qualified. The Chairperson-Elect of this Section, upon completion of the term of office of the Chairperson of this Section, shall automatically succeed to the office of Chairperson for the next following year. Any member elected to the office of Chairperson-Elect and willing to serve in such capacity may remain a Section member, regardless of age or years in practice until such person has served as Chairperson of the Section, and for two years thereafter pursuant to Article II, Section 2.

Section 5. NOMINATION. Except for the office of Chairperson, nominations for the Officers of this Section shall be made to the Nominating Committee of this Section and be received by the Secretary of this Section at least ten (10) days prior to the date of the Annual Meeting of this Section. The Secretary shall promptly notify the Officers and members of the Executive Committee of this Section upon receipt of any such nominations.

Section 6. VACANCY. The Chairperson of this Section shall, by appointment of a qualified member, fill any vacancy in any office of this Section for the remaining term thereof.

ARTICLE V **Executive Committee**

Section 1. MEMBERS. The Executive Committee of this Section shall consist of the Officers of this Section and, in addition thereto, one Representative member from each Judicial District of New York State. If there is no such person available in a specific district, a member from a contiguous district may be appointed to serve as the representative for an unrepresented district. Each such Representative shall be a member of this Section and a resident of, or have an office for the transaction of business within, their Judicial District of representation. In addition, the Executive committee shall include the Young Lawyers Section Delegate from the Association to the American Bar Association House of Delegates. Also, the Executive Committee shall include all chairpersons of the Standing Committees of this Section and all Liaisons from this Section to other sections, divisions or committees of the Association. Further, any past Chairperson of this Section, if not otherwise serving on the Executive

Committee and still a member of this Section, shall be an honorary, non-voting member of the Executive Committee

Section 2. ALTERNATE REPRESENTATIVES. There shall be at least one (1) Alternate Representative member of the Executive Committee of this Section from each Judicial District of New York State. Each such Alternate Representative shall be a member of this Section and a resident of, or have an office for the transaction of business within, their Judicial District of representation. If there is no such person available in a specific district, a member from a contiguous district may be appointed to serve as the Alternate for an unrepresented district. In the absence or disability of the Representative member to the Executive Committee from their Judicial District, the Alternate Representative shall perform the duties of such Representative.

Section 3. NEWSLETTER EDITOR. The YLS newsletter editor shall serve on the Executive Committee.

Section 4. PAST CHAIRS ADVISORY COUNSEL. Any past Chairperson of this Section shall be entitled to serve on an Advisory Council created to assist the Executive Committee. Each past Chairperson volunteering to serve on the council shall be considered an honorary, non-voting member of the Executive Committee. The purpose of the council is to provide guidance to the Executive Committee and to share the benefit of past experiences. The immediate past Chairperson of the Section shall serve as the Chairperson of the Advisory Council.

Section 5. DUTIES. The Executive Committee of this Section shall have the responsibility for the general supervision and control of the affairs and activities of this Section, subject to the Bylaws of the Association and the Bylaws of this Section. It shall be responsible for the authorization of all commitments and contracts which shall entail the payment of monies and for the expenditure of all monies collected by this Section or appropriated for the use and benefit of this Section. The Executive Committee may, from time to time, delegate the authority to expend such monies to the Chairperson and Treasurer of this Section for such purposes and in such amounts as the Executive Committee may establish. The Executive Committee shall create such special committees of this Section as it deems desirable to carry out the objectives and purposes of this Section and abolish any such committees at its pleasure. In creating or abolishing such committees, the Executive Committee shall cooperate with the Association to the extent necessary. The specific responsibilities for each Executive Committee position shall be set forth in detail in the Section Leadership Handbook. The Chairperson of the Section has authority to change from time to time the duties of Executive Committee members as necessity dictates.

Section 6. ELECTION. The members of the Executive Committee of this Section serving as Representatives from each Judicial District, the Alternate Representatives thereto, the Young Lawyers Section Delegate from the Association to the American Bar Association House of Delegates, and the Young Lawyers Section Delegates to the Association House of Delegates shall be elected by the membership of this Section at its Annual Meeting.

Section 7. TERM. Members of the Executive committee of this Section, and Alternate Representatives thereto, shall serve for a term of one (1) year, commencing June 1 each year, or thereafter until their successors shall have been duly elected and qualified.

Section 8. MEETINGS. Regular meetings of the Executive Committee of this Section shall be held, preferably on a quarterly basis, at times and places designated by the Executive Committee. Special meetings of the Executive Committee may be called at the pleasure of its Chairperson and must be promptly called at a time and place designated by its Secretary whenever five (5) or more members of the Executive Committee request in writing the calling of a special meeting.

Section 9. NOTICE. The Executive Committee of this Section shall adopt its own rules as to appropriate notice of meetings to be given to its members. In the absence of such, notice shall be sufficient if mailed to each member of the Executive Committee by the Chairperson or the Secretary (with the approval of the Chairperson) of this Section at least five (5) days prior to the date of the meeting.

Section 10. QUORUM. A quorum for the transaction of business at a meeting of the Executive Committee of this Section shall be six (6) members of the Executive Committee.

Section 11. PROCEDURE. The Executive Committee of this Section may adopt its own rules of procedure to govern at its meetings, subject to the Bylaws of the Association and the Bylaws of this Section.

Section 12. VOTING. Each member of the Executive Committee of this Section, unless a non-voting member, shall have one (1) vote per member on any business to be transacted at any meeting of the Executive Committee. Members of the Executive Committee, if unable to attend any meeting of the Executive Committee, may vote by proxy, provided such proxy shall be in writing and filed with the Secretary of this Section prior to the commencement of the meeting at which such proxy is to be used.

Section 13. ACTION. Unless otherwise provided in these Bylaws, all binding action at a meeting of the Executive Committee of this Section shall be by a majority vote of the members of the Executive Committee present at such meeting.

Section 14. VACANCY AND REMOVAL. Any vacancy occurring in the Executive Committee of this Section, or in an Alternate Representative thereto, may be filled by the Chairperson of this section, by the appointment of a qualified member, and such appointee shall serve for the remaining term thereof. Any member of the Executive Committee who shall miss more than two (2) regular meetings of the Executive Committee during any one (1) term shall be subject to removal by vote of the Executive Committee.

ARTICLE VI Committees

Section 1. STANDING COMMITTEES. In addition to the Executive Committee, the Standing Committees of this Section shall be: Nominating Committee; Membership Committee; Long-Range Planning Committee; Public Relations Committee and Perspective Editorial Board. Unless otherwise provided in these Bylaws, the Chairperson of this Section shall appoint the chairpersons and members of all such Standing Committees.

Section 2. DUTIES. The duties of the Standing Committees of this Section, other than the Executive Committee, shall be as follows:

NOMINATING COMMITTEE: The Nominating Committee shall be responsible for making and reporting nominations for the Officers, the Representatives from each Judicial District and the Alternate Representatives thereto. In addition, the nominating committee shall nominate two members of the executive committee to represent the Section as delegates to the NYSBA House of Delegates and one member of the executive committee to serve as alternate delegate to the NYSBA House of Delegates. The report of the Nominating Committee shall be presented to the Annual Meeting by the Secretary.

LONG-RANGE PLANNING COMMITTEE: The Long-Range Planning Committee shall be responsible for consideration of, and advice to the Executive Committee of this Section on, the future direction of this Section, including projects, and shall conduct such other business as may be appropriate in furtherance of its responsibilities. The Chairperson-Elect of the Section shall serve as the Chairperson of the Long-Range Planning Committee.

MEMBERSHIP COMMITTEE: The Membership Committee shall be responsible for conducting a continuing campaign to obtain and retain members of this Section. The Treasurer of the Section shall serve as Chairperson of the Membership Committee.

PUBLIC RELATIONS COMMITTEE: The Public Relations Committee shall be responsible for communicating Section activities and information.

PERSPECTIVE EDITORIAL BOARD: The Perspective Editorial Board shall be responsible for assisting the Editor in the publication of the Section's newsletter, Perspective. There shall be an editor of Perspective appointed by the Chairperson.

Section 3. OTHER COMMITTEES. The Executive Committee of this Section may create such other committees of this Section as it may deem appropriate. The members of such other committees, including the chairpersons, shall be appointed by the Chairperson of this Section from the membership of this section. Each committee of this Section, whether standing or special, may establish subcommittees of itself.

Section 4. MEETINGS. Except as may be otherwise provided in these Bylaws, meetings of the committees of this Section shall be held as called by the chairpersons of such committees upon reasonable notice to the members thereof.

Section 5. ACTION. The committees of this Section, other than the Executive Committee, shall from time to time make recommendations to the Chairperson or the Executive Committee of this Section for such action as may be deemed appropriate, but shall take no action thereon without the approval of the Executive Committee.

ARTICLE VII LIAISONS

Section 1. LIAISONS. There shall be such Liaisons from this Section to other sections, divisions or committees of the Association as may be appropriate from time to time; provided however, there shall be no more than one (1) Liaison from this Section per other section, division or committee of the Association, unless such other section, division or committee shall desire a greater number. No person shall be elected as a Liaison to more than one section, division or committee of the Association, but may fill such additional position on an acting basis until another qualified person is elected Liaison.

Section 2. DUTIES. Each Liaison shall be responsible for contact with and active involvement in the assigned section, division or committee of the Association, including, but not limited to, attendance and participation at meetings of this Section, attendance and participation at meetings of the assigned section, division or committee and, at least once per year, publishable, written reports to this Section on the activities of the assigned section, division or committee. The Liaisons shall also perform such other duties and acts as may be prescribed by the Executive Committee and the Chairperson from time to time.

Section 3. ELECTION. The Liaisons of this Section shall be elected by vote of the Executive Committee of this Section at any meeting of the Executive Committee.

Section 4. TERM. The Liaisons of this Section shall serve terms of two (2) years, commencing June 1 in the applicable year, or thereafter until their successors shall have been duly elected and qualified.

Section 5. VACANCY AND REMOVAL. Any vacancy occurring among the Liaisons of this Section may be filled by the Chairperson, and any such appointee shall serve until the next annual meeting, or until the liaison elected at the next annual meeting assumes office. Any Liaison who is deemed by the Executive Committee of this Section to not be fulfilling the duties set forth in Article VIII, Section 2, shall be subject to removal by vote of the Executive Committee.

ARTICLE VIII MISCELLANEOUS

Section 1. BYLAW AMENDMENTS. These Bylaws may be amended by vote of the members of this Section at any regular meeting thereof or by vote of the members of the Executive Committee at any regular meeting thereof, provided that, in any case, amendments shall become effective only upon approval of the Executive Committee of the Association.

Section 2. FUNDS. The Executive Committee of this Section shall fix the dues for membership in this Section, subject to the approval of the Finance Committee of the Association. Dues and other monies collected by or on behalf of this Section shall be held in safekeeping by the Treasurer of the Association, or the authorized agent thereof, to be held for the use and purpose of this Section. Funds of this Section shall be expended only upon request or approval by the Chairperson or the Treasurer of this Section or upon authorization by the Executive Committee of this Section.