



Staff Memorandum

EXECUTIVE COMMITTEE Agenda Item #12

REQUESTED ACTION: Approval of the report and recommendations of the Committee on Committees.

The Committee on Committees is charged with reviewing all standing and special committees as well as task forces to assess whether they are within the scope of and relevant to the Association's purposes, can be combined with another group or otherwise modified or constituted, and are functioning in a manner beneficial to the Association and in accordance with their missions. The committee has completed its review of seven entities, and its report is attached. The committee's recommendations with respect to these entities may be summarized as follows:

Special Committee on Immigration Representation: Designate as a standing committee; update and utilize its website so that relevant information regarding resources and program is available.

Special Committee on Veterans: Designate as a standing committee; update and utilize its website so that relevant information regarding resources and program is available.

Special Committee on Youth Courts: Designate as a standing committee; utilize and update its webpage presence.

Committee on Lawyer Referral Service: Continue as a standing committee.

Committee on Lawyers in Transition: Continue as a standing committee; Executive Committee should evaluate and look into providing additional financial and/or administrative support.

Committee on Diversity and Inclusion: Continue as a standing committee; consider additional funding.

Committee on Media Law: Continue as a standing committee; update and utilize its webpage and look at ways to diversify membership.

The committee is also making the following additional recommendations:

- Develop a procedure to keep track of all mission statements to ensure that there is a central repository and that amended mission statements are approved by the Executive Committee, as approved by the Executive Committee in June 2012.
- The committee's previous recommendation that entities should be defined in the Bylaws should be implemented.

The report will be presented at the January 24 meeting by committee chair Donald C. Doerr.