

STATE OF NEW YORK
_____ COURT

Plaintiff,

v.

Defendant.

AFFIRMATION OF
MAILING OF SUMMONS
CPLR 3215(g)

The undersigned attorney for the plaintiff hereby affirms under penalty of perjury that on the _____ day of _____, _____, [he/she] mailed a copy of the summons and complaint in this action, by first-class mail, in a plain envelope bearing the inscription "personal and confidential" and did not indicate on the envelope that the communication was from an attorney or concerned an alleged debt, to the above named defendant(s) at the above named address(es) which [is/are]:

_____ Defendant's(s') residence

_____ Defendant's(s') last known residence

_____ Defendant's(s') only known other address

Dated: _____

s/ _____
[Signing Attorney's Name]
Attorney for Plaintiff