STATE OF NEW YORK
_____ COURT : COUNTY OF _____

Plaintiff

REPORT OF
AMOUNT DUE[1]

v.

Index No. _____

Defendants

TO THE _____ COURT:

In pursuance of an Order of this Court, and entered in the above-entitled action and dated the ___ day of _____, 20__, whereby it was referred to the undersigned as Referee to ascertain and compute the amount due to the plaintiff by virtue of the bond/note and mortgage upon which this action was brought, and also to examine and report whether the mortgaged premises can be sold in parcels.

I, _____, the Referee in the said Order named, do report, that before proceeding to hear the testimony I was first duly sworn to determine the questions referred to me, and to make a just and true report thereon, according to the best of my understanding; that I have computed and ascertained the amount due to the plaintiff upon the said bond/note and mortgage and that I find, and accordingly report, that there is due to the plaintiff on the said bond/note and mortgage, at the date of this my Report, the sum of $_____.

Schedule A, hereunto annexed, contains a schedule of the documentary evidence introduced before me, and shows the amounts due for principal, interest and other amounts now due the plaintiff.

I have made inquiry as to the advisability of selling the mortgaged premises in parcels, and find accordingly that the mortgaged premises should be sold in one parcel.

Dated: _____, 20___

_____
Referee

Sample

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[1] Pursuant to 22 N.Y.C.R.R. § 130-1.1-a, an attorney signature is required. An attorney can comply by signing one of the following, as long as it accompanies the papers: a cover page, a litigation back or a separate certification.