

STATE OF NEW YORK
COUNTY OF _____ : _____ COURT

vs.

Plaintiff,

AFFIDAVIT OF MAILING
CPLR 3215(g)3
Index No.

Defendant.

STATE OF NEW YORK)
COUNTY OF _____) SS:

_____, being duly sworn, deposes and says:

1. I am a(n) _____ in the office of _____, am over 18 years of age, and am not a party to this action.

2. On _____, 20____, and pursuant to CPLR §3215(g)3, I mailed a copy of the Summons and Complaint in this action, by first class mail to the Defendant in an envelope bearing the legend "PERSONAL AND CONFIDENTIAL" and not indicating on the outside that the communication is from an attorney or concerns an alleged debt, and properly addressed to the Defendant as follows: _____, _____, _____, NY _____, the place of residence of said Defendant, in an official depository located in the State of New York under the exclusive care and custody of the United States Post Office Department.

Sworn to before me

_____, 20____

Notary Public