

DEMAND PURSUANT TO SECTION 38 OF THE LIEN LAW  
(Certified Mail Return Receipt Requested)

TO: [Name of Company]  
[Address]

PLEASE TAKE NOTICE that the undersigned Contractor hereby demands that you furnish it a verified statement in writing setting forth the items of labor and/or material and the value thereof which make up the amount for which you claim a mechanic's lien represented by a Notice of Lien filed on or about [date], in the Offices of the \_\_\_\_\_ County Clerk, in the amount of \$\_\_\_\_\_; the said statement in writing also to set forth the terms of the Contract under which the items were furnished.

This Demand is made pursuant to Section 38 of the Lien Law of the State of New York and the statement in writing must be furnished within five (5) days after the receipt of this Demand or Notice by you.

Dated: \_\_\_\_\_, New York  
\_\_\_\_\_, \_\_\_\_\_

s/ \_\_\_\_\_  
[Signing Attorney's Name]  
[Certification pursuant to  
22 N.Y.C.R.R. § 130-1.1-a.]  
[NAME OF LAW FIRM]  
Attorneys for Contractor  
[Name of Contractor]  
[Office & P.O. Address]  
[City, State, Zip]