



# New York State Bar Association

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## WELCOME!

Welcome to another year of Mock Trial! Thank you for your tireless work for the Mock Trial Program. I know how difficult it is to try to coordinate, plan, organize, and finance a program like this, and I appreciate all the time you put in to make it work. The County Coordinators are the backbone of this program, and Mock Trial would cease to exist without the work you do.

We all are being asked to do more with less, and I'm hoping to make things as easy as possible for you by providing you with all the information you will need to get the program running right out of the gate. Of course, if you need additional information or have any questions, don't hesitate to call or email me with your concerns.

## THE CASE

This year's case is a CRIMINAL case. It is clear and understandable and has enough "meat" to dig around in to keep the students and the coaches busy and interested. It goes through several levels of proofers to keep mistakes and problems to a minimum, but there are always some that slip through, so please be sure to point those out to me as they are brought to your attention. **When deemed necessary by the Mock Trial Subcommittee, Correction Memos will be issued addressing any revisions made to the case.** Typically there will be more than one issued as corrections are found once the teams have begun to work with the case. Revised pages will be provided to replace the originals, and a complete revised version will be made available online for those who want to reprint the entire case. **Reprinting the entire case is NOT necessary and is NOT recommended since there are likely to be multiple changes in the Correction Memos.** Replacing the affected pages is sufficient as long as you always have the most current revision (all revisions will be identified and dated).

## DOCUMENTS AND FORMS FOR COORDINATORS

The following forms are attached for your use and/or information:

- 1) Checklist of Responsibilities for County Bar Association/Law-Related Education Program
- 2) Sample Dear Educator Letter (provided as an example if you choose to use it)
- 3) Sample Mock Trial Tournament Entry Form (provided as an example if you choose to use it)
- 4) Team Registration Form – (To be completed and returned to LYC)
- 5) Request for CLE Credit Verification Form – (To be completed and returned to LYC) – **Be sure you are using the form that says "Revised Nov 2017"**
- 6) New York State Rules for Earning Mock Trial CLE Credit
- 7) New York State K-12 Common Core Learning Standards

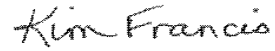
*FYI – all of these forms are available on our website at [www.nysba.org/ccinfo](http://www.nysba.org/ccinfo).*

Attached is the County Coordinator / Advisor Contact Information Chart. Please review the information for your county and **advise me of any changes that are needed right away.**

Please read the attached [Important Mock Trial Tournament Program Reminders](#) and mark your calendars for the due dates listed.

If you have any questions or concerns, please feel free to contact me.

Best regards,

A handwritten signature in black ink that reads "Kim Francis". The signature is written in a cursive, slightly slanted style.

Kim Francis

Enclosures:

- Documents and Forms for Coordinators
- County Coordinator / Advisor Contact Information Chart
- Important Mock Trial Tournament Program Reminders