

ORDER TO REMEDY VIOLATION OF ZONING LOCAL LAW

Date:

Name:

Address:

To: **Owner, **Occupant, **Lessee, **Agent, **Tenant of:

Property Address:

Tax Map No:

You are hereby notified that you are in violation of Article ____ Section ____ of the Zoning Local Law of the [City/Village/Town] of [name of City/Village/Town] regarding the above described property in that: [describe nature of violation]

A copy of that section of the Zoning Local Law is attached for you information

The above violation must be corrected within ____ days upon receipt of this notice or the [City/Village/Town] may institute appropriate legal action against you pursuant to the provisions of said Local Law.

This order may be contested pursuant to [City/Village/Town Law] section [no.] requesting the Zoning Board of Appeals of the [City/Village/Town] to reverse or modify my order, requirement, decision, interpretation or determination. An application to request such relief can be obtained from the [City/Village/Town] Building and Code Office.

Enforcement Officer