



February 17, 2017

TO: Members of the House of Delegates

PLEASE TAKE NOTICE that a meeting of the House of Delegates will be held as follows:

DATE: Saturday, April 1, 2017

PLACE: New York State Bar Center
One Elk Street
Albany

TIME: 9:00 a.m.

A block of rooms has been reserved at the Renaissance Hotel, 144 State Street in Albany at a rate of \$154.00/Standard, or \$174.00/Executive, plus applicable taxes. If you require hotel accommodations for Friday evening, March 31, please call: 518-992-2500. Check in is 4:00 p.m. and check out is 11:00 a.m. **Reservations are due by Thursday, March 2, 2017.** Reservations made before that date and after will be accepted upon availability basis only.

You are also invited to a cocktail reception and dinner for House members on Friday evening at the Renaissance Hotel. A reception in the Shelf will begin at 6:00 p.m. with dinner immediately following at 7:00 p.m. in the Dewitt Ballroom. Due to space limitations, we are not able to accommodate guests for this dinner.

Since a number of House members have asked to receive the agenda and related meeting materials electronically, we also ask that you designate the method by which you prefer delivery of meeting materials. Please note that if you do not make a selection, you will continue to receive printed materials in the mail.

Please return the enclosed response form at your earliest convenience indicating whether you will attend the meeting and whether you wish to receive meeting materials electronically or by mail.

Sharon Stern Gerstman
President-Elect