

SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF \_\_\_\_\_

-----X  
MARY JONES,

Index No. \_\_\_\_\_

Plaintiff,

-against-

**REQUEST FOR  
PRELIMINARY CONFERENCE**

JOHN JONES,

Defendant.

-----X  
S I R S:

The undersigned, attorney for the plaintiff, requests a preliminary conference.  
This is an action for a divorce and related relief.  
The names, addresses and telephone numbers of all the attorneys appearing in this action  
are as follows:

For plaintiff:

Attorney & Attorney LLP  
By: Attorney A. Attorney, Esq.  
1 Attorney Avenue  
Attorney City, New York 11501  
(000) 000-0000

For defendant:

Henry Hampton, Esq.  
3454 Appian Way  
Mineola, New York 11501  
(516) 555-0005

Dated: Garden City, New York  
August 23, 20\_\_

Attorney & Attorney LLP  
By: \_\_\_\_\_  
Attorney A. Attorney  
Attorneys for Plaintiff  
Office and P.O. Address  
1 Attorney Avenue  
Attorney City, New York 11530  
Tel. (000) 000-0000

(ADD AFFIDAVIT OF SERVICE)