

Training Requirements for ZBA and Planning Board Members (revised)

A Local Law Establishing Training Requirements for Members and Alternate Members of the Planning Board and Zoning Board of Appeals of the [City/Village/Town] of [Name of City/Village/Town]

SECTION 1. TITLE

The Law shall be entitled: “A local law establishing training requirements for members and alternate members of the Planning Board and Zoning Board of Appeals of the [City/Village/Town] of [name of City/Village/Town] (the “[City/Village/Town]”)

SECTION 2. PURPOSE AND INTENT

A. The [name of Governing Body] (hereinafter the “[Governing Body]”) of the [City/Village/Town] finds that appropriate training of the [City/Village/Town] Zoning Board of Appeals (hereinafter the “ZBA”) and the [City/Village/Town] Planning Board (hereinafter the “Planning Board”) members is essential to the proper functioning of said Boards.

B. The Legislature of the State of New York has recognized the importance of training and has established training and attendance requirements in its recent amendments to the Planning Board and ZBA statutes as contained in Chapter 662 of the Laws of 2006.

C. It is the purpose of the local law to assist the ZBA and Planning Board members in obtaining appropriate training to enhance their ability to carry out their duties under applicable provisions of Law, and to pay the reasonable costs of such training as a [City/Village/Town] charge.

D. It is also the purpose of this local law to establish minimum training and continuing education course requirements for such members.

SECTION 3. MINIMUM TRAINING REQUIREMENTS

A. All members and alternate members (hereinafter individually or collectively referred to as “Member”) of the ZBA and Planning Board shall complete, at a minimum, four (4) hours of relevant training courses each year designed to enable such members to more effectively carry out their duties.

B. Training received by a member in excess of four (4) hours in any one year may be carried over by the member into succeeding years in order to meet these requirements.

C. Non-compliance with these minimum requirements relating to training shall result in ineligibility for reappointment and shall also be deemed a proper cause for removal from office.