

# 239 REVIEW SUBMISSION FORM

Submitted to: Broome County Department of Planning and Economic Development  
Edwin L. Crawford Building  
Government Plaza – P.O. Box 1766  
Binghamton, NY 13902

Project Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Pursuant to §239-l, -m and -n of General Municipal Law enclosed for your review and recommendation is the application for (check all applicable):

- |  |  |
|--|--|
| <input type="checkbox"/> Site Plan Review    | <input type="checkbox"/> Rezoning (Map Adoption or Amendment)                              |
| <input type="checkbox"/> Area Variance       | <input type="checkbox"/> Zoning Text Change (Ordinance or Local Law Adoption or Amendment) |
| <input type="checkbox"/> Use Variance        | <input type="checkbox"/> Comprehensive Plan Adoption or Amendment                          |
| <input type="checkbox"/> Special Use Permit  | <input type="checkbox"/> Subdivision Review  |
| <input type="checkbox"/> Planned Development | <input type="checkbox"/> Other _____   |

The application qualifies for review because the project tax map parcel is located within 500 feet of the following (check all applicable):

- |  |   |
|--|---|
| <input type="checkbox"/> Municipal Boundary*                   | <input type="checkbox"/> State/County Park or Other Recreation Area                                   |
| <input type="checkbox"/> State/County Road                     | <input type="checkbox"/> State/County Drainageway/Watercourse   |
| <input type="checkbox"/> Farm located in Agricultural District | <input type="checkbox"/> State/County-owned land on which a public building or institution is located |

Project Sponsor/Applicant: \_\_\_\_\_

Project Sponsor/Applicant Mailing Address: \_\_\_\_\_

Project Location: \_\_\_\_\_

Tax Map Number(s): \_\_\_\_\_

Municipality: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Brief Project Description: \_\_\_\_\_

The following public hearings and/or meetings are scheduled by the following board(s) (check all applicable):

	Public Hearing Date/Time	Meeting Date/Time
<input type="checkbox"/> City/Town/Village Board	_____	_____
<input type="checkbox"/> Zoning Board of Appeals	_____	_____
<input type="checkbox"/> Planning Board	_____	_____
<input type="checkbox"/> Other	_____	_____

\* Pursuant to General Municipal Law §239-nn, the legislative body or reviewing board of a municipality shall give notice of a public hearing for a proposed *Special Use Permit, Use Variance, Site Plan Review or Subdivision Review* to the Clerk of an adjacent municipality **at least 10 days prior** to the public hearing when the subject property is located within 500 feet of the adjacent municipality:

☐ Notice has been given to the Clerk of the \_\_\_\_\_  
on \_\_\_\_\_ Adjacent Municipality(s)  
Date

Application submitted by: \_\_\_\_\_  
Signature

## For office use only:

Date received: \_\_\_\_\_

Broome County Department of Planning and Economic Development will have 30 days from the date of delivery to provide comments.

REVISED: 8/2012