

HOSPITAL

Hospital Patient Pet Care

Protocol for Custody of Keys and Access to Apartments of Clients In Coordination with Pet Service Provider

HOSPITAL will obtain from its patient keys and permission for access to the patient's residence.

The patient or a representative of the patient (which may be HOSPITAL) will give HOSPITAL's Patient Pet Care Coordinator or volunteer and pet service provider permission to access the apartment for pet care services.

HOSPITAL's Patient Pet Care Coordinator or volunteer will turn over the apartment keys to the pet service provider under the applicable contract. It is optimal that the Patient Pet Care Coordinator or volunteer meet the pet service provider at the patient's residence to turn over keys at that point.

HOSPITAL will have verbally conveyed the following to the patient: [see Chain of Key Custody, Apartment Access and Property]

Pet service provider will use the keys consistently with the above.

Upon completion of the assignment pet service provider will, if possible, turn over the keys directly to Patient Pet Care Coordinator or Patient Pet Care volunteer, who will return them to the patient. Otherwise the keys will be returned to the patient or patient's representative against receipt.

HOSPITAL will take responsibility for use of the keys from that time, provided that HOSPITAL cannot give any release or agreement to pet service provider on behalf of the patient, HOSPITAL's authority is limited to accepting the keys from pet service provider and taking responsibility from the time and date of acceptance.