

## ***Save the Date!***

*The Dispute Resolution Section of the New York State Bar Association  
and the Benjamin N. Cardozo School of Law present:*

### **COMMERCIAL ARBITRATION TRAINING**

***Comprehensive arbitration training for neutrals and advocates as to the  
Best Practices in conducting commercial arbitrations.***

July 15 – 17, 2014  
Benjamin N. Cardozo School of Law  
55 Fifth Avenue  
New York, NY 10003

This three-day program will focus on Best Practices in conducting commercial arbitrations. It is designed to introduce persons interested in becoming arbitrators as well as experienced arbitrators to contemporary Best Practices in arbitration, based upon recommendations by the College of Commercial Arbitrators, the American Arbitration Association, CPR, JAMS, and other arbitration thought-leaders.

This training should be of interest not only to arbitrators, but also to litigators who serve as counsel in arbitrations, bringing them up to date on contemporary Best Practices, including as to such matters as discovery, motion practice, preliminary hearings, and hearings in commercial arbitration.

In effect, contemporary arbitration Best Practices constitute a bedrock as to the type of process parties and arbitration counsel are entitled to expect – and demand from arbitrators. Understanding arbitration Best Practices will enable litigators to demand from arbitrators the type of arbitration process to which their clients are entitled. The training will be provided by experienced litigators as well as arbitrators.

In addition to interactive sessions on managing an arbitration from the preliminary conference through the hearing and award, the program will include presentations on the law of arbitration, the ethical rules relating to service as an arbitrator, e-discovery, international arbitration, award writing, and the development of an arbitration practice.

#### **Topics and Skills:**

- Conducting Conflicts Searches
- Conducting the Preliminary Hearing
- Conducting Hearings on Applications for Preliminary Injunctions and Other Interim Relief
- Determining the appropriate scope of discovery, including documents, electronic documents and depositions
- Determining the appropriate scope of motion practice
- Setting deadlines for discovery and motion practice
- Hearing discovery and substantive motions
- Addressing motions to disqualify counsel
- Special considerations for pro se parties
- Determining what non-party subpoenas to sign
- Running the hearing effectively
- Determining what evidence to admit and exclude
- Dealing with difficult counsel and parties
- Issues as to the authority or not of arbitrators to award sanctions
- Preparing awards, both standard and reasoned
- Handling requests to submit additional evidence after the closing of the hearing
- Deciding applications to amend awards
- Arbitration ethics

This will be an interactive program with active participation by those taking the training.

**Save the date and watch for registration materials to follow this spring.**