

Notice of Public Hearing Planning Board Site Plan Review (Model)

NOTICE OF PUBLIC HEARING

PLANNING BOARD [CITY/VILLAGE/TOWN] OF [NAME OF CITY/VILLAGE/TOWN]

PLEASE TAKE NOTICE that the Planning Board of the [City/Village/Town] of [name of City/Village/Town] will hold a public hearing on [date], at [time], at the [City/Village/Town] Hall, [address] on the request of [name], regarding property located at [address], known as Tax Map No. [no.] and located in a [type] district. The application is for [describe, such as:

SITE PLAN REVIEW TO PERMIT THE CONSTRUCTION [SUCH AS OF A 40' X 175' RETAIL ESTABLISHMENT WITH UP TO FOUR TENANT SPACES]

The application for this use variance is open to inspection at the office of the [City/Village/Town] Code Building, [address]. Persons wishing to appear at the hearing may do so in person or by other representation. Persons with disabilities who require assistance in attending said public hearing, or in furnishing comments and suggestions, should contact the undersigned to request such assistance.

Communications in writing in relation thereto may be filed with the Board, or at such hearing, or by submitting written comments and suggestions. Persons wishing to appear at the hearing may do so in person or by other representation, or by submitting written comments and suggestions.

[NAME], CHAIR  
PLANNING BOARD